

Ozarks Alliance to End Homelessness



Springfield/Greene, Christian and Webster Counties Continuum of Care
Executive Board Meeting – March 13, 2019 11:00 a.m. – 12:00 p.m.
Community Partnership of the Ozarks - 330 N. Jefferson, Springfield, MO

| | In Attendance | | Absentee |
|---|----------------------|---------------------------|-----------------|
| <i>Voting Members</i> | <i>Staff Support</i> | <i>Interested Parties</i> | Mandi Loe |
| Liz Hagar-Mace: Chair | Adam Bodendiek | Charis Musick | Dallas Knight |
| Wyatt Jenkins: Past Chair | Michelle Garand | Jackie Rehwald | Katrena Wolfram |
| Bob Atchley | Michelle Hethcoat | | Jim O'Neal |
| Jody Austin | Amanda Stadler | | |
| Sabrina Aronson | Michael Tonarely | | |
| Jennifer Cannon | Sandy Wilson | | |
| Dr. Tim Knapp | | | |
| Elisa Coonrod | | | |
| Sgt. Kibby: <i>Proxy - Lt. Charleston</i> | | | |
| Maura Taylor | | | |
| Holly Hunt | | | |
| Kelly Harris | | | |
| Lee Whiley | | | |

Welcome & Introductions – Liz Hagar-Mace, Chair

Liz called the meeting to order at 11:00 am. Liz welcomed everyone to the table and had each person introduce themselves.

Youth Action Board Presentation

The Phoenix (Youth Action Board) gave a presentation on their work goals for the year .

Certificate of Appreciation – Michelle Garand

Michelle presented Wyatt Jenkins with a Certificate of Appreciation for his service as Chair of the OAEH Executive Board.

Federal Funding Updates – Bob Atchley

CDBG (Community Development Block Grant) At this point, they have held a series of public hearings in front of the Citizen’s Advisory Committee and the Advisory Committee has provided them with their comments which were forwarded on to City Council. On March 25th, the first hearing will be held. On April 8th there will be a second hearing for a reading and vote. The initial deadline for submission to HUD was May 15th of this year, however, as in past years, they have gotten a notice from HUD where they are not only to submit the Annual Action Plan by May 15th, but that they could NOT submit the plan or it would be denied. They will not submit the Annual Action Plan until after Congress has passed HUD’s Fiscal 19 appropriations. So, HUD will not execute a grant agreement until the action allocation numbers

are received. The new deadline date for the Annual Action Plan is 60 days after the date of allocations are announced or August 16th, whichever comes first. So, the City won't enter into a contract with HUD until after that, and they will be looking into each of the subgrantee contracts after they have entered into that agreement with HUD. Reimbursements requests may be submitted, but they will not have the ability to reimburse until that time.

ESG (Emergency Solutions Grant) The City has requested an ESG extension for Fiscal Year '18. At this point, they do not know if Missouri Housing Development Commission is going to approve that extension. They have indicated that that is currently under review. They have requested that on behalf of one of the funded agencies. The City has a May 1st deadline with MHDC to close out Fiscal Year '18 with ESG close-out documentation. If the extension is approved, it would likely be before 90 days, and they wouldn't be able to reimbursement for Fiscal Year '19 until Fiscal Year '18 is closed out. They have received Fiscal Year '19 contract and it is currently going through the City's review process in their law office. In total, it's about a 100-page contract and they had to have three original copies. They are asking any of the ESG funded agencies to spend some time with them in the MHDC ESG Compliance Webinar Training. This year they will do a joint training with all of the subgrantees and they are asking them to come fifteen minutes before the webinar and stay about 15 – 20 minutes afterward so that they may have individualized sessions as part of that webinar.

HUD CoC NOFA Debrief – Michelle Garand Michelle announced that they did get the debriefing scores back and the Continuum's score was 178.5 out of 200, which is great. Things were done different this year and there was much more input and more eyes and time spent reviewing the document. She stated that the agencies are also doing a great job on the System Performance Measures, ICA is helping catch correct numbers, and the whole transformation is evident in the CoC application. Our portion of the CoC grant is really a report on progress from the last year.

New Business

OAEH Charter Updates – Amanda Stadler There were handouts of the changes and copies of the Charter. The OAEH Governance Charter was reformatted in 2017 with the help of HUD Technical Assistance, and this is the first review of the Charter since then. Many of the proposed updates are for how we are functioning now as a CoC with the Board restructuring with the launch of Coordinated Entry. Amanda, Adam and Michelle have reviewed the Charter for content revisions only and are now bringing it to this group for review. They will post the draft updates for public comment between now and the April meeting and then it will be on the agenda for approval in April. The Executive Board will vote on it in April then it will be presented to the Full Continuum in April.

- ✓ Added a table of contents to assist finding items and policies
- ✓ Added an appendix to have all policies and procedures approved in one place
- ✓ Added language with the Lead Agency section about communications
- ✓ Language changed from the Full Ozarks Alliance to End Homelessness to the General Alliance
- ✓ Added the Inclement Weather Policy
- ✓ Membership types updated
- ✓ Language added with local plan to match federal plan to end homelessness for consistency
- ✓ Executive Board appointed position added for the Springfield Police Department
- ✓ Updated terms format for officers
- ✓ Updated language with the appointed positions for the Executive Board; they would not follow the term limit structure
- ✓ Committee changes for consistency
- ✓ Language change for Rank, Review and Selection Committee changed to NOFA Committee
- ✓ Update to Letter-of-Support Policy; timeline for requests added

There is a week to review the changes to stay in line with public comments. Amanda asked the group to send any feedback to her then Adam will be proofing and formatting, it will be posted for public comment, then voted on in April.

Requests for Data Sharing – Liz Hagar-Mace

MO Homelessness Study – HomeBase

Every two years, MHDC conducts a state-wide study on homelessness; they have contracted with HomeBase to administer the study this year. HomeBase is requesting access to aggregate HDX data for all CoC's in the state for the purpose of verifying data and reporting on the state of homelessness in Missouri.

- **Action:** Wyatt Jenkins moved to approve the data sharing request from HomeBase; Elisa Coonrod seconded the motion. All were in favor and the motion carries.

Urban Institute Study – ICA

Urban Institute is a social policy research organization based in Washington DC, and they are conducting an evaluation of the Show Me Healthy Housing program (Beacon Village II) on behalf of the Missouri Foundation for Health. One of the goals of the evaluation is to measure improvements of housing stability for formerly homeless individuals and families. HomeBase wants to determine if Beacon Village II tenants have utilized homelessness services in our CoC before and after entering Beacon Village II. All individuals and families receiving services at Beacon Village II have already signed an evaluation consent form, which authorizes Urban Institute to receive information from the local HMIS system about their use of homeless services. Balance of State CoC has approved this request in their CoC. This request is asking to cross-reference Beacon Village II client data with our HMIS data.

- **Action:** Kelly Harris moved to approve the data sharing request from Urban Institute Study; Jennifer Cannon seconded the motion. All were in favor and the motion carries.

Old Business

Approval of February minutes

- **Action:** Bob Atchley moved to approve the February minutes; Dr. Knapp seconded the motion. All were in favor and the motion passes.

Crisis Cold Weather Shelters and Economic Calamity Ordinance – Amanda Stadler At the last meeting, it was requested that this be a standing agenda item. The Economic Calamity Ordinance, which allows for the Crisis Cold Weather Shelters and other emergency shelters in our community, is on the City Council agenda for renewal on March 25th. They have renewed it for two years in the past. Amanda wanted to let the group that this was on the agenda if anyone wanted to attend the meeting in support of it. Amanda also added that in April, they will be presenting on a summary on the Crisis Cold Weather Shelters for the season, i.e. numbers served, number of nights open, etc.

Committee Updates

The O'Reilly Center for Hope – Michelle Garand Construction has begun at the Pepperdine building and they are still projecting an end-of-the-year opening date. They recently a partner-agency workshop where all the committed partners were invited to get a timeline in place and to begin looking at whole visioning process and how they can use their synergy to its finest. They received some information and feedback. They will be working with a Burrell HIPPA specialist to assist in reviewing policy to be sure its in compliance. CPO does have NAP (Neighborhood Assistance Program) tax credits available. They are very close to being 100% funded for the full renovation.

417 Rentals – Michelle Garand CPO is trying to take a lead on coordinating a community response on the tenant's side of individuals living in 417 properties. There are a lot of high-risk and high-barrier households living in these properties and many of the units are uninhabitable. Chris Gatley's bankruptcy was denied so many of those homes have already gone into foreclosure and have sold on the courthouse steps. Once those properties are sold it's up to the new owner on whether they maintain the lease or serve an eviction. CPO is trying to develop a comprehensive educational in service with Legal Services of Southern Missouri on educating not only tenants on their legal rights, but also the new owners, the banks, etc. on what options the tenants may have so they stay out of our system of care. There will be two events at Walmart, at Northeast quadrant, an agency response to be coordinated for April 26th and 27th tentatively. The core of that will be a legal clinic and Joe Hills will speak for about an hour on foreclosure process, tenant's rights, what tenants can expect, etc. They will recruit six to ten lawyers who will be on site for private consultations. A targeted mailing will be done just to the Gatley Properties, and the City has assisted in sharing that information. Also, on June 1st, CPO is working with Convoy of Hope through Prosper Springfield on an event, and more information on this will be coming soon. They are looking for other property owners who would be willing to work with people transitioning from a Gatley property into a new unit if they are unable to stay due to health or financial reasons.

There was discussion on information about these events not getting out to other agencies to ensure that efforts weren't being duplicated. Michelle stated that it has all been being put together so quickly and that some agencies very well may not have heard about them.

Funded Agency Committee – Maura Taylor They had been discussion the Landlord Appreciation and nominations for the event on April 4th at 11:00 am at Empower Abilities. Now when we are looking to place so many individuals we will want to extend appreciation in hopes that they will step in.

Announcements

Kelly Harris Safe to Sleep will have their 4th Annual Trivia on April 5th. Please let Kelly know if they would like information on that.

Liz Hagar-Mace DMH is planning their regional housing conferences and they are looking at Springfield for late September with a focus on Housing First. They are trying to identify some national speakers to come in and do Best Practices. More information will follow.

Adjournment

- **Action Taken:** Kelly Harris made a motion to adjourn the meeting; Jeff Smith seconded the motion, all were in favor, and the motion carried.

The meeting was adjourned at 11:55am.